

At a term of the Supreme/Family Court
held in and for the County of _____
_____ at the Courthouse
located at _____
on the ___ day of _____, 20____.

PRESENT:

Hon. _____
Justice/Judge of the Court

-----X

Index/Docket No.

**ORDER APPOINTING
PRIVATELY PAID
ATTORNEY FOR THE
CHILD(REN)**

-----X

Upon all of the prior proceedings in this action/proceeding, it is

1. ORDERED that the following is appointed Attorney for the Child(ren):

Name: _____

Address: _____

Phone/FAX: _____

Email: _____

for the following child(ren) of the parties [*provide name(s) and date(s) of birth of children*]:

2. ORDERED that upon receipt of this order and UCS 872 (Notice of Appointment and Certification of Compliance), the Attorney for the Child(ren) shall complete, execute and return UCS 872 to the Fiduciary Clerk;

3. ORDERED that within 10 days of service of copy of this order of appointment the parties shall pay to the Attorney for the Child(ren) a retainer of \$ _____ (*enter "none" if a retainer is not authorized*);

4. ORDERED that no less often than every 60 days from the date this order is received, the Attorney for the Child(ren) shall send to counsel for the parties bills for compensation and the reimbursement of disbursements;

5. ORDERED that the Attorney for the Child(ren) shall bill at a rate of compensation of \$ _____ per hour;

6. ORDERED that subject to allocation at trial the retainer and all subsequent compensation, including reimbursement for disbursements, shall be paid to the Attorney for the Child(ren) by the parties according to the following percentages:

Plaintiff _____% Defendant _____%;

7. ORDERED that once the retainer is expended, or where no retainer is authorized, the parties shall pay all bills sent by the Attorney for the Child(ren) within 20 days of the date of the bill;

8. ORDERED that all compensation and reimbursement for disbursements billed by the Attorney for the Child(ren) during the pendency of this action/proceeding shall be approved by the Court in the final order of compensation (UCS Form 882), which shall be settled by the Attorney for the Child(ren), on five days notice, at the conclusion of the Attorney for the Child(ren)'s service in the action/proceeding, or as otherwise directed by the Court and served upon the Fiduciary Clerk;

9. ORDERED that the final order of compensation shall be supported by the Attorney for the Child(ren)'s affirmation of services on a form approved by the Chief Administrator of the Courts (UCS Form 881) and served upon the Fiduciary Clerk;

10. ORDERED that within 10 days of service of a copy of the final order of compensation the Attorney for the Child(ren) shall return to a party any amount paid by that party in excess of his/her share of compensation and reimbursement for disbursement, as approved by the Court in the final order of compensation;

-2-

11. ORDERED that

a. counsel for the parties shall immediately contact the Attorney for the Child(ren) to schedule the interview(s) of the child(ren) with the Attorney for the Child(ren) outside the presence of the parties and their counsel;

b. The parties shall make themselves, the child(ren), and anyone living in either party's household, available for interviews with the Attorney for the Child(en)

(counsel for parties may be present at any interview between the Attorney for the Child(ren) and Counsel's client, or the party may, upon written consent of his/her counsel, waive counsel's presence);

c. each party, on written consent of his/her counsel or on the record, may schedule interviews with the Attorney for the Child(ren), with or without his/her counsel present, to discuss all issues relevant to custody and visitation [the sequence and frequency of such interviews shall be at the sole discretion of the Attorney for the Child(ren)];

d. the parties and counsel shall cooperate with the Attorney for the Child(ren) in providing any documents, papers or information requested, including executing releases permitting the Attorney for the Child(ren) to speak with, or receive information from, any mental health professionals, social service workers or agencies, physicians, schools, or other persons or entities having material and necessary information regarding the parties or the child(ren);

e. the parties shall permit reasonable, private and unhampered access by the children to the Attorney for the Child(ren), including contact in person or by phone, FAX, email or regular mail;

12. ORDERED that the Attorney for the Child(ren) shall make such applications to the Court as deemed appropriate, including requests for the appointment of forensic experts to conduct evaluations, the cost of which shall be borne by the parties in the same percentages as have been established for the payment of the Attorney for the Child(ren)'s compensation;

13. ORDERED that counsel for the parties shall immediately send the Attorney for the child(en) copies of all papers in the action/proceeding, including pleadings, motions and prior orders, and

14. ORDERED that counsel for the parties, counsel and the Attorney for Child(ren) shall appear for conference in this Part at _____ am/pm on _____ 20 .

ENTER:

DATED: _____

Justice/Judge

Attorney for Plaintiff/Petitioner:

Attorney for Defendant/Respondent:

Name: _____

Name: _____

Address: _____

Phone/Fax: _____

Email: _____

Address: _____

Phone/Fax: _____

Email: _____